

TU Dublin SU - Workplan for the year 2023-2024

SU Const.	Objectives as per SU Constitution	Task Name (Action/Project/Campaign/...)	Progress	Assigned To	Start Date	Due Date	Ground	Comment
Art. 3 (i)	To act as the recognised voice of students and to be the means of communication between the members of the Union and the University	National Student Survey promotion	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs	13/02/2024	03/05/2024	Constitutional requirement	
		Measuring Impact: Evaluation of the impact of all student training and development activities	Not started	Ac.Affairs&Rep Lead; WEA Lead; Full Executive	01/01/2023	30/04/2024	Strategic orientation	
		Lobby to ensure that all TU Dublin policy, structures, programmes and services are focused on delivering excellence in the student experience by ensuring that students are represented effectively on each decision-making forum in the university	Ongoing	Full Executive and Staff members	01/07/2023	30/06/2024	Constitutional requirement	Governing Body, Academic Council, Student Wellbeing committees, Quality Assurance Fora
		To implement the decisions of Student Council (policies and mandates)	Ongoing	Full Executive, PTO	01/07/2023	30/06/2024	SC mandate, SC policy	TUDSU Motion and Policy Tracker
		To ensure proper governance of the Student Contribution Charge, the Student Finance Committee and the Student Development Fund	Started	Full Executive, General Manager	01/07/2023	30/06/2024	Constitutional requirement	
Art. 3 (ii)	To represent TU Dublin students at all levels of society including locally, regionally, nationally, and internationally	Post-graduate Officer by-election	Planning started	Dem&Rep Exec	09/10/2023	09/11/2023	Constitutional requirement	Polling on 8-Nov-2023
		Officers' Elections	Not started	Dem&Rep Exec	19/03/2024	21/03/2024	Constitutional requirement	
		To operationalise the Class Rep System (recruitment, training, meetings)	In progress	Ac.Affairs&Rep Lead; Dem&Rep Exec	01/09/2023	26/10/2023	Constitutional requirement	
		To operationalise the Student Council (recruitment, training, meetings)	In progress	Ac.Affairs&Rep Lead; Dem&Rep Exec	01/10/2023	26/10/2023	Constitutional requirement	
Art. 3 (iii)	To support all members in the advancement of their education	Exams Campaigns (3 sittings)	Ongoing	Ac.Affairs&Rep Lead; VP Ac.Affairs	27/10/2023	05/06/2024	SC mandate;Constitutional requirement	
		Academic Integrity Awareness	Ongoing	Ac.Affairs&Rep Lead; VP Ac.Affairs			Constitutional requirement	Throughout the year before assessments
		Lobby for better Library hours	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs	01/11/2023	30/06/2024	Constitutional requirement	
		Lobby for good Staff-Student Ratios	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs	01/09/2023	30/06/2024	Strategic Orientation	
		Lobby for Lecture Recording	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs	01/09/2023	30/06/2024	Strategic Orientation	
		Lobby to avoid over assessment	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs	01/09/2023	30/06/2024	Strategic Orientation	
Art. 3 (iv)	To provide and manage general services of the Union for the benefit of its members	To provide professional experience by setting up a Student Media Crew	Team recruited	VP Comms&Media;Graphic Designer;EMC Lead	11/09/2023	30/05/2024	Constitutional requirement	
		To provide professional experience by recruiting/training Student Staff	Team recruited	EMC Lead	11/09/2023	30/05/2024	Constitutional requirement	
		To implement the Commercial Strategy, including TUDSU+ activities	Ongoing	EMC Lead, Serv&Events Exec	01/01/2023	30/06/2024	Strategic orientation	Reviewing TUDSU+ services, diversifying merchandise, online sales
		To provide students with information, advice, and advocacy service	Ongoing	SAAS	07/01/2023	30/06/2024	Constitutional requirement	
		To assess the feasibility of a Student Media outlet	Ongoing	VP Comms&Media	01/07/2023	30/06/2024	Constitutional requirement	
		To provide events to enhance student experience on each campus	Ongoing	VP Events&Eng; EMC Lead	01/09/2023	30/06/2024	Strategic orientation	Freshers, Halloweek, formal ball, etc.
		To provide a Freshers and Orientation week to new students	Completed	VP Events&Eng; EMC Lead	01/09/2023	30/09/2023	Constitutional requirement	
		Raise And Give (RAG) for the Irish Cancer Society	Started	VP Events&Eng; EMC Lead	26/02/2024	01/03/2024	Constitutional requirement	
		Lobby for better Campus Facilities	Ongoing	3 CVPs & Pres.	01/07/2023	30/06/2024	Constitutional requirement	Furniture in GG, Transport to Blanch, CCTV in Blanch, ...
Art. 3 (v)	To promote the welfare and well-being of its members	Accommodation Awareness Campaign	Completed	WEA Lead; VP Welfare&Eq	21/08/2023	25/08/2023	Constitutional requirement	
		EDI week	Not started	WEA Lead; VP Welfare&Eq; Ethnic Diversity PTO; Gender Equality PTO	04/03/2024	08/03/2024	Constitutional requirement	
		Disordered eating	Not started	WEA Lead; VP Welfare&Eq		21/02/2024	SC mandate	
		SHAG week	Not started	WEA Lead; VP Welfare&Eq	12/02/2024	16/02/2024	Constitutional requirement	
		Rainbow week	Not started	WEA Lead; VP Welfare&Eq; LGBTQ+ Rights PTO	29/01/2024	02/02/2024	Strategic Orientation	
		Operation Transformation	Not started	WEA Lead; VP Welfare&Eq			SC mandate	
		Social Justice week	Not started	WEA Lead; VP Welfare&Eq; Ethnic Diversity PTO; Gender Equality PTO	27/11/2023	01/12/2023	SC mandate	
		Elimination of violence against people	Not started	WEA Lead; VP Welfare&Eq		27/11/23	SC mandate	
		SHIFT week	Not started	WEA Lead; VP Welfare&Eq	13/11/2023	17/11/23	Constitutional requirement	
Mental Health Week	Not started	WEA Lead; VP Welfare&Eq	06/11/2023	10/11/23	Constitutional requirement			

		Drug Harm Reduction	Not started	WEA Lead; VP Welfare&Eq	Oct-23	Oct-23	SC mandate	
		Black History Month	Completed	WEA Lead; VP Welfare&Eq; Ethnic Diversity PTO	02/10/2023	31/10/23	Constitutional requirement	
		International Students Awareness	Not started	WEA Lead; VP Welfare&Eq; International Student PTO		09/11/2023	Constitutional requirement	
		Stand Against Image-based sexual abuse & revenge porn	Not started	WEA Lead; VP Welfare&Eq	11/01/2024	01/02/2024	Student Council policy	
		Supporting students in sex work campaign	Not started	WEA Lead; VP Welfare&Eq	01/07/2023	01/02/2024	Student Council policy	
		Lobbying for Sensory rooms to be implemented across TU Dublin campuses	Not started	CVPs; WEA Lead; VP Welfare&Eq; Disabilities PTO	01/07/2023	31/05/2024	Strategic Orientation	
		Lobbying Medical centers to Standardize Services across campuses	Completed	CVPs; WEA Lead; VP Welfare&Eq	01/07/2023	29/03/2024	Student Council policy	
		Lobbying for coordinated outreach program for different groups of students (postgrad, mature and international)	Not started	WEA Lead; VP Welfare&Eq; International Student PTO; Mature Student PTO	01/07/2023	31/05/2024	Political Manifesto	
		Lobbying for international students	Not started	WEA Lead; VP Welfare&Eq; International Student PTO	01/07/2023	31/05/2024	Political Manifesto	Reference letters for accommodation & PPS numbers
		Lobbying for T-Fund		WEA Lead; VP Welfare&Eq; Blanch VP; LGBTQ+ Rights PTO	01/07/2023	31/01/2024	Student Council policy	
		Lobbying for Gender Neutral Bathroom signs	In progress	WEA Lead; VP Welfare&Eq; LGBTQ+ Rights PTO; Gender Equality PTO	01/07/2023	21/12/2023	Strategic Orientation	
		Lobbying for period poverty products	Not started	WEA Lead; VP Welfare&Eq; Gender Equality PTO	01/07/2023	30/11/2023	Student Council policy	
		Culture week	Not started	WEA Lead; VP Welfare&Eq; VP Events&Eng; International Student PTO; Ethnic Diversity PTO	01/07/2023	21/01/2024	Political Manifesto	

Art. 3 (vi)	To encourage the participation of members in clubs, societies, sports, social and recreational activities, and volunteering, which form an integral part of the student experience in the University	To provide volunteering experience (Welfare Crew and Ents Crew)	Team recruited	VP Welfare&Equality; VP Events&Eng	01/09/2023	30/04/2024	Constitutional requirement	
		To develop & streamline the SU's volunteering policy	Ongoing	Ac.Affairs&Rep Lead, WEA Lead	01/07/2023	30/06/2024	Strategic Orientation	Approval & implementation of the Volunteer Policy Set up of Better Impact Software
		To recognize student participation and achievement (Inauguration Ceremony, SU Awards and Class Rep Awards)	Not Started	Dem&Rep Exec; EMC Lead, Serv&Events Exec	01/03/2024	30/05/2024	Constitutional requirement Strategic Orientation	

Art. 3 (vii)	To promote the use of Irish language amongst our members and throughout the University	Seachtain na Gaeilge	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs; Gaeilge PTO	01/03/2024	17/03/2024	Constitutional requirement	
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Art. 3 (viii)	To promote, support and demand equal and fair access to education for those who come from disadvantaged backgrounds, diverse backgrounds and marginalised groups	ACCESS information	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs; Access PTO		30/05/2024	Political Manifesto	
		Women in Academia	Not started	Ac.Affairs&Rep Lead; VP Ac.Affairs; Gender Equality PTO		03/08/2024	Political Manifesto	Link it with encouraging women to run for elections?
		Don't drop out until you drop in	Completed	Ac.Affairs&Rep Lead; VP Ac.Affairs	16/10/2023	20/10/2023	Constitutional requirement	Involve Advice & Advocacy Team

Art. 3 (ix)	To endeavour to work in partnership at all levels with the University in the best interests of the members	To negotiate and finalise a Partnership Agreement with TU Dublin	Started in 2022-2023	General Manager; President		30/06/2024	Funding Agreement condition	
		To lobby for a Student Centre	Not started	General Manager; President, Exec & PTOs	TBC		Strategic orientation	

Ops	Objective	Task Name (Action/Project/Campaign/...)	Progress	Assigned To	Start Date	Due Date	Ground	Comment
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HR	To develop a positive and homogenous organisational company culture	Full implementation of 'Sustainable Staffing Model'	underway	General Manager		31/12/2023	Strategic orientation	
		To develop a central database for training (CPD) and development activities	Not started	Ops&Fin Lead		28/06/2024	Organisational requirement	

		To streamline access to information (Handbook for Staff Members and Elected Officers, projects records and evaluation, SOPs, onboarding pack, ...)	Not started	Ops&Fin Lead		28/06/2024	Organisational requirement	
CLG	To continuously improve CLG governance	To recruit a 5th External Director	Not started	Ops&Fin Lead		31/10/2023	Constitutional requirement	After Women Leadership event
		To develop a Governance Code for TU Dublin SU	Not started	General Manager		30/06/2024	Governance	
		To elect student directors for the Board and student members of the CLG	Started	Dem&Rep Exec	01/04/2023	30/06/2024	Constitutional requirement	
		To ensure careful management of company resources ('student money'), financial operations, risk management and annual audit	Ongoing	Board, GM, Ops&Fin Lead		30/06/2024		
Communications	To ensure SU campaigns, events, activities and operations are communicated effectively and appropriately to students and stakeholders across all relevant media /platform / format.	To produce a Comms report	Not started	Comms Exec		28/06/2024	Strategic orientation	
		To produce a yearly activity report	Not started	Comms Exec		28/06/2024	Strategic orientation	
		Comms Strategy	Not started	Comms Exec		31/12/2023	Strategic orientation	
		Regular Membership Survey	Not started	Comms Exec		30/11/2023	Strategic orientation	
		To publish SU Newsletter regularly	Ongoing	Comms Exec		30/06/2024	Strategic orientation	

Abbreviation	Title
Pres.	President
VP Ac. Affairs	VP for Academic Affairs
VP Welfare&Eq	VP for Welfare & Equality
VP Events&Eng	VP for Events & Engagement
VP Comms&Media	VP for Communications & Media
Blanch VP	VP for Blanchardstown Campus
Tallaght VP	VP for Tallaght Campus
City VP	VP for City Campus
CVPs	Campus VPs (Blanch, Tallaght & City)
GM	General Manager
EMC Lead	Events, Marketing & Communications Lead
Ac.Affairs&Rep Lead	Academic Affairs & Representation Lead
WEA Lead	Welfare, Equality & Advice Lead
Ops&Fin Lead	Operations & Finance Lead
Dem&Rep Exec	Democracy & Representation Executive
Serv&Events Exec	Services & Events Executive
Comms Exec	Communications Executive
SAAS	Student Advice and Advocacy Service
Fin Exec	Finance Executive
PTO	Part-time Officers