**Policy: Academic Affairs**

In line with the role description of the Vice President for Academic Affairs this policy further expands on the Academic Affairs remit in TU Dublin Students’ Union.

- **Representation & Advocacy:** Lobbying for students on issues related to their education in TU Dublin and ensuring that the student voice is heard in all University academic decision-making structures, policy areas and processes.

- **Class Representative Oversight:** Coordinating the development and promotion of Class Rep elections on all campuses to increase active participation and engagement in the Class Rep system. Ensuring sufficient training and other events for Class Reps to improve their ability to advocate for student groups and improve the academic experience at TU Dublin.

- **Monitoring Academic Affairs Casework:** Work with the Student Advice & Advocacy Service to identify key trends in Academic Affairs related casework and work to address them within the University.

- **Event & Campaign Planning:** Organising and delivering information and awareness events and campaigns including but not limited to information on students’ rights and university regulations, feedback opportunities, and other areas in line with their agreed political platform.

- **Policy Development:** Developing and implementing Union policy positions on academic matters for consideration and approval of Student Council and reporting on this work to Council.

- **Meeting Preparation:** preparing representatives for meetings in all forms from Class Rep Meetings to University Meetings – agreeing agendas, positions, speakers and any other relevant information ahead of time to ensure the best use of our seat at the table.

*This policy repeals the previous ‘Education’ Policy.*