



# DRAFT Service Plan 2020/21

## Political and organisational priority work areas and work focus for 2020/2021

### Preamble

After the last revisit to the 2019-20 workplan in January 2020 a lot has happened.

In January 2020, the three democratic arms of what were the old Students' Unions of DIT, IT Tallaght and IT Blanchardstown entered into mediation to fully decide what the overall Governance of the organisation would be.

In February a formal referendum of the student population happened in order to establish the agreed format of TU Dublin SU CLG. This was voted overwhelmingly in favour of by the students of TU Dublin and work began immediately to begin preparations for the changeover.

In March 2020 the Taoiseach announced the closure of all educational institutions with immediate effect due to the COVID 19 pandemic. We did not return to campus within the remainder of the academic year, and had to complete the remainder of our work remotely for the year.

Our biggest challenge was how to conduct elections on line and the team focussed on this matter, and the first ever on-line elections for the TU Dublin SU were successfully run early April 2020.

Since the completion of elections most of the political focus has been on onboarding the new, and first, completely overall elected officer team of TU Dublin SU, coupled with entering into lengthy negotiations with the Management of TU Dublin on the first centralised Funding Agreement for the new organisation.

Meanwhile the non-political side of the organisation focussed primarily on managing the organisation and staff through the Global Pandemic, and ensuring that appropriate Return to Campus planning is completed. As well as this, they also focussed heavily on the corporate requirements needed in order to change the name of the Company and to reconstitute it, as well as the knock on effects of these changes.

We go into September 2020 with a continuing sense of uncertainty, as does the rest of the world. As the country tries to ease itself back into normality with the opening of schools we are waiting to see what the impact of this increased activity will be on the country. We are also under the direction of the college authorities and their approach to managing the return to campus. It remains to be seen how the academic year will unfold for everybody.

At the same time we have learnt a lot in the last 6-months, from we entered lockdown in an entirely alien situation globally, to the current day. Not least, we have made the move to remote working for all staff and officers safely and successfully. We have conducted the first ever fully online Students Union election, a feat that no doubt would not have happened without the impact of the pandemic. And we have also fully integrated not only the political arm of TU Dublin SU, but also the operational and Corporate side of TU Dublin SU CLG.

As always, we welcome feedback and input and we look forward to implementing this work plan for the coming year on behalf of the Students of the Technological University of Dublin.

## **Service Plan Statement**

The coming Academic Year of 2020/21 will be a historical one indeed for a number of reasons.

With the official formation of the TU Dublin SU CLG in July 2020, it means that while the political organisation TU Dublin SU has existed since 2019, this will be the first Academic Year in which all officers of the Students' Union are under the one single, operational structure, as well as a political one. With this single governance structure has come the beginning of the discussions into the first formal funding agreement between the TU Dublin and the Students' Union. Securing a full and fair Funding Agreement for the Students' Union is a key priority moving forward, as we know how much a first Funding Agreement will influence all further Agreements in the future.

A key priority for the Officers of TU Dublin SU this year will be engagement in the Organizational Design Process for the TU Dublin. As the college works to develop an organisational structure that will benefit all of the Students of TU Dublin it is imperative that the Elected Student Representatives must be involved at all levels to ensure that the Student interest is forefront to all decisions made.

As students begin returning to Campus in September 2020 after a 6 month hiatus, we must work with our colleagues in the TU Dublin in order to ensure this return is as smooth as possible for both returning and first time students. As well as the student return, we are consistently planning in order to prepare for our own team to be ready to return to campus when the opportunity arises. As well as physical changes that need to be made to our spaces, we also need to function within the parameters set by the college authorities, ensure all staff receive the appropriate Health and Safety training and to support them as best we can through this uncertain time. We take our responsibility as good employers seriously.

Having shown that it is possible to conduct online elections we will now explore extending this function to our student members, as well as developing new services for delivery online. As there has been a global shift towards online service delivery, we must look at new ways to engage our student members, given our reliance to date on face-to-face interaction.

While substantially delayed by COVID restrictions, the Grangegorman project continues with current move dates as Christmas 2020. We continue to liaise with the college authorities as our assigned space is developed in the Lower House. As well as the physical development, we also need to work with the elected team to agree what are the political and operational requirements for the space and how we can best meet those.

This political and operational resource assignment needs to be carried out from a new overall perspective too as we do a complete audit of services, resources, spaces and needs requirements for all of our locations. Now that the organisation has been centralised we need to look at balancing a parity of service for all students of TU Dublin, as well as streamlining what existing services are available. As part of our operational planning we must begin long term planning for staffing resources on confirmation of our Funding Allocation. As well as the planned Constitutional review mandated by the Student Council, the company must begin planning for the retirement of the Deputy CEO in September 2021 and how that role will be replaced.

We are committed to working with our colleagues in City Campus, Tallaght and Blanchardstown campuses to continue to evolve the new Students' Union. TU Dublin SU is now the largest Students' Union in Ireland, and we are committed to ensuring it provides the best service possible to its student members.




We are keen to ensure that the tremendous work of the previous Students' Union teams is built on in this time of change.

TU Dublin SU is committed to being the Student Voice of its members, both within the emerging TU Dublin Structures, and to the student body, as we facilitate them through this changing time. This means making everything that TU Dublin SU does as an organisation more visible, and finding new ways to create a more widespread recognition of our achievements and the quality of our

work. This means communicating with our members on as many channels as possible and providing as many of our services online as possible.

We will also continue to develop the emerging policies of the young Students' Union through its democratically elected Student Council, thereby ensuring that we represent the views of **all** students in the TU Dublin and reinforce the values of an independent Students' Union "**Run by Students, For Students and Accountable to Students**" We will seek to ensure that these values are an intrinsic part of the student experience at all levels of student activity, whilst ensuring that the interests of students are fully enhanced at all levels of the TU Dublin.

We will continue to ensure that the Students' Union voice is clearly heard at all levels and that we build on the successes of our predecessors, whilst also building the future of TU Dublin SU in a changing environment. In this work, we will be assisted by the support, excellence and expertise of our professional staff in TU Dublin SU CLG.

<b>What?</b>  Task to be carried out in the academic year.	<b>Why?</b>  <b>Political mandate</b> e.g. Constitution, Political Manifesto  <b>Identified need</b> e.g. Strategic plan, Result of Survey, Legal requirement.	<b>Who?</b>  <b>Who is responsible?</b> Political, Management, Support	<b>How?</b>  <b>Actions required to carry out the work and deliver the objectives</b>	<b>When?</b>  <b>Ongoing / Duration / Delivery date / review date</b>	<b>Budget?</b>  Cost involved in completing the task.	<b>Progress?</b>   Complete  Ongoing  Incomplete
<b>1. Developing and Supporting Democracy</b>  <u>Total Budget - Pending</u>	<b>Constitutional Requirement</b>  Articles 6, 7, 8, 9, 10  <b>Political Mandates</b>	<b>President</b> <b>Deputy Presidents</b>  <b>Deputy CEO</b>  <b>Office Administrator</b>  Student Advisors  College Officers	<ul style="list-style-type: none"> <li>• Administration of Student Council meetings where required, in accordance with the Constitution.</li> <li>• Support the Class Rep System including holding regular meetings per Constitution.</li> <li>• Holding of Elections               <ul style="list-style-type: none"> <li>– Local Elections                   <ul style="list-style-type: none"> <li>• Class Reps</li> <li>• School Reps</li> <li>• Student Councillors</li> </ul> </li> <li>– Annual TU Dublin SU Elections                   <ul style="list-style-type: none"> <li>• Sabbatical Officers</li> <li>• Part Time Officers</li> <li>• Post Graduate Officer</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 7 meetings per year as per constitution</li> <li>• As set by the Electoral Commission</li> </ul>	Funding Pending	<div style="border: 1px solid black; height: 40px; width: 100%;"></div> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p><b>Further Comments:</b></p> <p>For the coming academic year all meetings will be held virtually</p> <p>Regular work within this theme would also include:</p> <p>Administration            Running elections            Maintaining records            Database management            Content creation            Communications            Liaising with Executive Council</p>

			<ul style="list-style-type: none"> <li>▪ Holding of Referenda and Plebiscites</li> <li>● Establishment of Appeals Tribunal</li> <li>● Ensure Meetings of the Electoral Commission take place as per the Constitution.</li> <li>● Prepare for Constitutional Review and possible Constitutional referendum.</li> <li>● Increase student participation in the 20/21 elections of sabbatical officers.</li> <li>● Year-long awareness actions on how sabbatical officers get elected, and their role in the Students' Union. Work with the Electoral Commission to improve access to the online elections system. Improve transparency in the elections process, and publish information aligned with the communications strategy around the 20/21 elections. Local campaigns to encourage students to put their classmates forward to run for election.</li> </ul>	<ul style="list-style-type: none"> <li>● January 2021</li> <li>● Monthly</li> <li>● 30th Nov 2020</li> </ul>		
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What	Why	Who	How	When	Budget	Progress
<b>2. Democratic Training and Development</b>  <u>Total Budget - Pending</u>	<b>Organisational Requirement</b>	<b>CEO</b>  <b>President</b>  <b>Deputy Presidents</b>  HR and Training Executive	<ul style="list-style-type: none"> <li>Democratic Training for Team (School Rep/Student Council training part of overall Presidents workplan)</li> <li>Class Rep training (see item 10) and development and collaboration with NStEP in the delivery of supplementary training programme for Class Reps</li> <li>Develop and deliver Crew Training.</li> </ul>	<ul style="list-style-type: none"> <li>30th Nov 2020</li> </ul>	Overall training budget	<div style="border: 1px solid black; width: 100%; height: 100%;"></div> <p><b>Further Comments:</b> Regular work within this theme would also include: Administration Maintaining records Database management Liaising with Executive Council</p>

What	Why	Who	How	When	Budget	Progress
<b>3. Corporate Governance</b>  Board of TU Dublin SU CLG  <u>Total Budget - €12,000</u>	<b>Organisational Requirement</b>  <b>Legal Requirement</b> Companies Act 2014  <b>Constitutional Requirement</b> Article 5	<b>President</b>  <b>CEO</b>  Deputy CEO  All Staff	<ul style="list-style-type: none"> <li>Ensure that Financial Controls are implemented in line with Board policy and good corporate governance.</li> <li>Satisfactorily complete the statutory Annual Audit as per Company Law.</li> <li>Develop and implement Standard Operating Procedures.</li> <li>Ensure that Internal Audit takes place (if required)</li> <li>Establish and maintain the Company Register of Beneficial Owners</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>31st March 2021</li> <li>Ongoing</li> <li>August 2021</li> <li>30th Sept 2020</li> </ul>	None Needed  €10,000  None needed  €2,000	<p><b>Further Comments:</b> Regular work within this theme would also include:</p> <p>Administration Maintaining records Database management Ensure statutory requirements met Liaise with professional consultants</p>

What	Why	Who	How	When	Budget	Progress			
<p><b>4. Human Resources</b></p> <p>Total Budget (see item 2 for total training budget)</p> <p>Including COVID response</p>	<p><b>Organisation Requirement</b></p> <p><b>Legal Requirement</b></p>	<p><b>CEO</b></p> <p>HR and Training Executive</p> <p>Management Team</p> <p>Communications Executive</p>	<ul style="list-style-type: none"> <li>Review and update TU Dublin SU Policies as required by the HR Subcommittee.</li> <li>Ensure that all Health and Safety practices in regards to COVID-19 are followed and implemented</li> <li>Develop organisational culture and team dynamics</li> <li>Development of Performance Management Development System (PMDS)</li> <li>Staff training and development, including updating of employee training files with relevant training objectives, outcomes and completion dates</li> <li>Specific focus on Staff wellness as we continue to navigate COVID-19</li> <li>Continue to identify areas of work and develop SOPs for each area, which are regularly updated and recorded in a central database.</li> </ul>		<p>Total Budget - Pending</p>	<table border="1" data-bbox="1814 264 2062 341"> <tr> <td></td> <td></td> <td></td> </tr> </table> <p>Further Comments:</p> <p>Regular work within this theme would also include:</p> <p>Administering Maintaining records Database management Liaising with the Exec</p>			



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<p><b>5. Grangegorman</b></p> <p>Student input on the development of the Student Centre and the Migration Project</p> <p>Grangegorman Student Centre</p> <p>Students move to Grangegorman</p> <p><u>Total Budget - €0</u></p>	<p><b>Student Council Mandate</b></p> <p><b>Organisational Requirement</b></p>	<p><b>President</b> <b>CC Deputy</b> <b>President</b></p> <p><b>Executive Council</b></p> <p><b>President + City Campus Officers</b></p> <p>Student Council</p> <p>Management Team</p> <p>All staff</p>	<p>With the planned move of over 11,000 students to the Grangegorman campus by December 2020, several operational issues relate to how students will be accommodated in the new facilities and the actual 'move' process continue to require ongoing scrutiny</p> <ul style="list-style-type: none"> <li>• Transitional Works arrangements for December 2020</li> <li>• Attend Meetings of the Migration Project Board and its sub-committees and report back to Student Council and TU Dublin SU CLG.</li> <li>• Maintain a central staff database of migration related material and prepare a migration plan for staff and officers.</li> <li>• Work with the Sports and Societies Student Committees to continuously review and engage with development of the Grangegorman Student Centre</li> <li>• Lobby for progress in the creation of a student centre. Protect the student space in Bradogue.</li> <li>• Liaise with the university to ensure there is effective communication with students. Also putting updates on Social media and compiling FAQs with the college. Attending Migration meetings and inputting at these meetings on student issues</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• As scheduled</li> <li>• Ongoing</li> <li>• Ongoing</li> <li>• Ongoing</li> <li>• Ongoing</li> </ul>	<p>None Needed</p>	<table border="1" style="width: 100%; height: 100%;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Further Comments:</b></td> </tr> <tr> <td colspan="3">Regular work within this theme would also include:</td> </tr> <tr> <td colspan="3">Liaise with Student Council policy</td> </tr> <tr> <td colspan="3">Liaise with Sports and Societies</td> </tr> <tr> <td colspan="3">Liaise with TU Dublin and GDA</td> </tr> <tr> <td colspan="3">Research on other campuses</td> </tr> <tr> <td colspan="3">Develop policy for consideration</td> </tr> <tr> <td colspan="3">Participate in college discussions</td> </tr> </table>				<b>Further Comments:</b>			Regular work within this theme would also include:			Liaise with Student Council policy			Liaise with Sports and Societies			Liaise with TU Dublin and GDA			Research on other campuses			Develop policy for consideration			Participate in college discussions		
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<p><b>6. Technological University Dublin Students' Union</b></p> <p>Total Budget – None</p>	<p><b>Political Mandate</b></p> <p><b>Constitutional Requirement</b></p> <p><b>Organisational Requirement</b></p> <p>Student Council</p>	<p><b>President</b></p> <p>Executive Council</p> <p>CEO</p> <p>Management Team</p> <p>Communications Executive</p> <p>Graphic Designer</p>	<ul style="list-style-type: none"> <li>• Continued development of the TU Dublin SU, including gathering student feedback on the structure and format of the Union</li> <li>• In conjunction with the President, ensure a Constitutional Review Committee is established to review the current Constitution with the possibility of running a Constitutional Referendum.</li> <li>• In conjunction with the President develop an organisational plan for TU Dublin SU.</li> <li>• Liaise with the TU Dublin SU President and provide support, advice and briefings where needed</li> <li>• Continue work with USI</li> <li>• External Review of the Organisation</li> </ul>	<ul style="list-style-type: none"> <li>• Nov 2021</li> <li>• Jan 2021</li> </ul>	<p>None needed</p>	<table border="1" data-bbox="1732 264 2049 332"> <tr> <td></td> <td></td> <td></td> </tr> </table> <p>Further <b>Comments:</b></p> <p>Regular work within this theme would also include:</p> <p>Liaise with Student Council policies  Research on other campuses  Develop policy for consideration  Participate in college discussions  Represent students at all levels  Attend national Council and working groups relevant to officer briefs.  Take part and contribute to national campaigns.  Feed into lobbying work, and collaborate with other member organisations.  Attend Congress and create national policy for debate.</p>			

What	Why	Who	How	When	Budget	Progress
<p><b>7. TU Dublin/TU Dublin SU Relationship</b></p> <p><u>Total Budget - None</u></p>	<p><b>Organisational Requirement</b></p> <p><b>Condition of Funding Agreement 2016</b></p>	<p><b>President</b></p> <p><b>Executive</b></p> <p><b>CEO</b></p> <p>Dep CEO</p>	<p>As TU Dublin moves into its next academic year, our key priority of ensuring students are represented at all levels in University decision-making will continue.</p> <p>In addition, we will monitor how the proposed integration of structures, policy and regulation develops to ensure that student rights are to the fore, specifically in terms of the development of School and 'Faculty' structures and quality assurance frameworks.</p> <ul style="list-style-type: none"> <li>● Lobby to ensure that all TU Dublin policy, structures, programmes and services are focussed on delivering excellence in all student academic and welfare services.</li> <li>● Ensure there are student representatives' positions in all programmes, School and University decision-making fora.</li> <li>● Lobby for the establishment of a formal 'Partnership Agreement' process between the TU and the Students' Union that enshrines and protects the 'Principles of Student Engagement' (Collins).</li> <li>● Attend and engage with Leadership Group or any future iterations of the group</li> <li>● Keep elected officers and Board of TU Dublin SU CLG aware of any developments that may directly affect the Student Body or the Union</li> </ul>	<ul style="list-style-type: none"> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Dec 2020</li> <li>● Ongoing</li> <li>● Ongoing</li> </ul>	<p>None needed</p>	<p><b>Further Comments:</b></p> <p>Regular work within this theme would also include:</p> <p>Liaising with Student Council re policies Research on other campuses Develop policy for consideration Participate in college discussions Represent students at all levels Liaise regularly with college management</p>

			<ul style="list-style-type: none"><li>• Complete position paper on the Organisational Design Project, and ensure students are consulted at each stage.</li><li>• Ensure student representatives are members of decision-making committees relevant to students.</li><li>• Strengthen the relationship with TU Dublin Senior management.</li></ul>	<ul style="list-style-type: none"><li>• Year-long</li></ul>		
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<p><b>8. TU Dublin SU Class Rep System (including School Reps)</b></p> <p><u>Total Budget - €5000</u></p>	<p><b>Constitutional Requirement</b> Articles 6</p> <p><b>Organisational Need</b></p>	<p><b>President</b> <b>Deputy Presidents</b></p> <p>Director Student Affairs &amp; Welfare</p> <p>Part-time Officers</p> <p>Student Advisors</p> <p>Deputy CEO</p> <p>Communications Executive</p>	<p>While the Class Rep system is covered under Democracy, as the grassroots of our organisation they are key to everything we do and equally critical to University quality enhancement.</p> <ul style="list-style-type: none"> <li>• Promote, organise and conduct Class Rep Elections</li> <li>• Organise and administer Class Rep Meetings</li> <li>• Deliver Class Rep &amp; School Rep Training programmes, including engagement with NStEP programmes</li> <li>• Develop engagement plan for Class Reps with TU Dublin SU and in emerging TU Dublin quality assurance frameworks</li> <li>• Develop Rewards system for Reps</li> <li>• Maintain student engagement and awareness of the Students' Union throughout the COVID-19 era.</li> </ul>	<p>All items to be completed by 31<sup>st</sup> May 2021</p>	<p>Included in overall training budget</p>	<table border="1" style="width: 100%; height: 100%;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> <tr> <td colspan="5" style="text-align: center;"><b>Further Comments:</b></td> </tr> <tr> <td colspan="5">Regular work within this theme would also include:</td> </tr> <tr> <td colspan="5">Administration</td> </tr> <tr> <td colspan="5">Communication with elected students</td> </tr> <tr> <td colspan="5">Running elections</td> </tr> <tr> <td colspan="5">Maintaining records</td> </tr> <tr> <td colspan="5">Database mgmt</td> </tr> <tr> <td colspan="5">Content creation</td> </tr> <tr> <td colspan="5">Liaising with Executive Council</td> </tr> <tr> <td colspan="5">Publish a monthly newsletter on the work of the Union</td> </tr> <tr> <td colspan="5">A single presence on every social media channel.</td> </tr> <tr> <td colspan="5">Implement the 20/21 comms strategy in every aspect of work in the Students' Union.</td> </tr> </table>						<b>Further Comments:</b>					Regular work within this theme would also include:					Administration					Communication with elected students					Running elections					Maintaining records					Database mgmt					Content creation					Liaising with Executive Council					Publish a monthly newsletter on the work of the Union					A single presence on every social media channel.					Implement the 20/21 comms strategy in every aspect of work in the Students' Union.				
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<p><b>9. Education and Welfare Service for Students</b></p> <p><u>Total Budget - None</u></p>	<p><b>Political Manifestos</b></p> <p><b>Constitutional Requirement Article 3</b></p> <p><b>Student Council Policy</b></p> <p><b>Organisational Need</b> Informed by Casework data.</p> <p>Survey outcomes</p>	<p><b>President</b></p> <p><b>VPs Education</b></p> <p><b>VPs Welfare &amp; Equality</b></p> <p>Director Student Academic Affairs and Welfare</p> <p>Executive Council</p> <p>Student Advisors</p> <p>Communications Executive</p> <p>Graphic Designer</p>	<ul style="list-style-type: none"> <li>● Deal with all student queries, complaints and issues in line with policy and procedure set out in our Advice Charter</li> <li>● Update TU Dublin SU education and welfare policies, informed by casework trends/survey data</li> <li>● Lobby for improvements to academic facilities (Libraries, Wi-Fi, e-learning &amp; labs)</li> <li>● Deliver information campaigns on core aspects of students' rights</li> <li>● Deliver a comprehensive programme of events and information campaigns focussed on student health and equality matters.</li> <li>● Monitor TU Dublin's ongoing response to Covid-19 in terms of its duty of care to all students and the impact on the delivery of core education and welfare services and advocate on behalf of students for positive and timely actions to address issues.</li> <li>● Lobby TU Dublin Campus Development and Estates for improvements to student facilities on each campus</li> <li>● Lobby for improvements to core student Welfare services</li> </ul>	<ul style="list-style-type: none"> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Ongoing</li> </ul>	<p>None needed</p>	<p><b>Further Comments:</b></p> <p>Regular work within this theme would also include:</p> <p>A core part of this work is handling casework.</p> <p>Maintaining records Database management Content creation Communications Liaising with the Executive Council</p>

What	Why	Who	How	When	Budget	Progress
<p><b>10. Communications</b></p> <p><u>Total Budget - Pending</u></p>	<p><b>Political Need</b></p> <p><b>Operational Need</b></p> <p><b>Annual Work</b></p>	<p><b>President</b></p> <p><b>Deputy Presidents</b></p> <p>Executive Council</p> <p>Development Manager</p> <p>Communications Executive</p> <p>Graphic Designer</p>	<ul style="list-style-type: none"> <li>● Run the Orientation Programmes (virtual)</li> <li>● Support Student Media Crew and investigate new Initiatives</li> <li>● Research Social Media Strategy within the Education Sector</li> <li>● Conduct a survey on student use of Communication Tools</li> <li>● Research Website Platforms</li> <li>● Run focus groups with the Sabbatical Team to develop a Communications Strategy</li> </ul>	<ul style="list-style-type: none"> <li>● 21st Sep 2020</li> <li>● 30<sup>th</sup> Apr 2021</li> <li>● 30<sup>th</sup> Jun 2021</li> <li>● 30<sup>th</sup> Jun 2021</li> <li>● 30<sup>th</sup> Dec 2020</li> </ul>	<p><u>Total Budget - Pending</u></p>	<p><b>Further Comments:</b></p> <p>Regular work includes:</p> <p>Maintain website Oversight of Student Media Crew Campaign development Social Media management</p>

What	Why	Who	How	When	Budget	Progress
<p><b>11. Student Events</b></p> <p><u>Total Budget</u> - €41,500</p>	<p><b>Annual Work</b></p> <p><b>Political Mandate</b></p> <p><b>Covid Influenced</b></p> <p>Building on success from previous year</p> <p><b>VP Events &amp; Engagement Manifesto</b></p>	<p><b>VP Events &amp; Engagement</b></p> <p><b>Development Manager</b></p> <p><b>Deputy President</b></p> <p>Office Administrator</p>	<p>(Given the impact of COVID-19 we endeavour to run as many virtual activities as possible)</p> <p>Deliver robust event schedule to encourage student engagement, including:</p> <ul style="list-style-type: none"> <li>• Welcome Week</li> <li>• RAG Activities</li> <li>• Graduation Ball Event</li> <li>• Events on Local Campuses</li> <li>• Formal End of Year Event</li> <li>• Multicultural Week</li> <li>• Workshop Programmes</li> <li>• Climate Action</li> </ul>	<ul style="list-style-type: none"> <li>• 12th - 17th October 2020</li> <li>• Yearlong</li> <li>• 2nd Semester</li> <li>• Ongoing</li> <li>• 2<sup>nd</sup> Semester</li> <li>• 2<sup>nd</sup> Semester</li> <li>• Ongoing</li> <li>• Ongoing - due date in Motion 11/12/20</li> </ul>	<p>€6000</p> <p>€10,000</p> <p>€9,000</p> <p>€10,000</p> <p>€4,000</p> <p>€2,500</p>	<p><b>Further Comments:</b></p> <p>Regular work includes:</p> <p>Venue booking</p> <p>Income and expenditure projections</p> <p>Health and Safety</p> <p>Insurance clearance</p> <p>Event promotion</p> <p>Event management</p>



What	Why	Who	How	When	Budget	Progress
<p><b>12. Student Ceremonies</b></p> <p><u>Total Budget - Pending</u></p>	<p><b>Constitutional Requirement</b></p> <p>Schedule D (Inauguration)</p> <p><b>Organisational Need</b></p>	<p><b>President</b></p> <p><b>Development Manager</b></p> <p>Deputy CEO</p> <p>HR and Training Executive</p>	<p>Formally recognising student achievement as a core value of TU Dublin SU. We do this through the following</p> <ul style="list-style-type: none"> <li>● Inauguration Ceremony for the incoming and outgoing Sabbatical Officers</li> <li>● Recognition Ceremony for students who have made an outstanding contribution to TU Dublin SU</li> <li>● Organise TU Dublin Class Rep Awards in conjunction with the Registrar's Office.</li> </ul>	<ul style="list-style-type: none"> <li>● 8<sup>th</sup> May 2021</li> <li>● 8<sup>th</sup> May 2021</li> <li>● 8<sup>th</sup> May 2021</li> </ul>	<p><u>Total Budget - Pending</u></p>	<p><b>Further Comments:</b></p> <p>Regular work within this theme would also include:</p> <p>Promotion of events Event management Health and Safety Budgeting Communicating details to students</p>

What	Why	Who	How	When	Budget	Progress
<p><b>13. Services for students and Promotions</b></p> <p><u>Total Budget -</u> €0</p>	<p><b>Annual Work</b></p>	<p>Development Manager</p> <p>HR Executive</p> <p>Office Administrator</p>	<p>(Due to COVID-19 we've had to suspend our student hub services. Pending the completion date of Lower House on Grangegorman and the progress of COVID we intend on resuming our services as soon as possible, and as soon it's safe to do so)</p> <ul style="list-style-type: none"> <li>● Marketing Planning including the Marketing Pack and marketing section on the website.</li> <li>● Continue to develop and evaluate the Student Hub service in City Campus – Kevin Street</li> <li>● Research new opportunities for student engagement.</li> <li>● Continue to develop/deliver class hoodies and develop/deliver merchandise systems.</li> </ul>	<ul style="list-style-type: none"> <li>● Ongoing</li> <li>● Ongoing</li> <li>● Ongoing</li> <li>● 30<sup>th</sup> Jun 2021</li> </ul>	<p>None needed</p>	<p><b>Further Comments:</b></p> <p>Regular work includes:</p> <p>Stock management</p> <p>Booking systems</p> <p>Liaise with suppliers</p> <p>Cash management</p> <p>Schedule</p> <p>Student Staff</p> <p>Research</p>

What	Why	Who	How	When	Budget	Progress
<b>14. Welfare and Equality</b>	Mandate incoming from exec.	All: Deputy (Welfare) + W/E team	STATUS Tool Kit, Yellow Flag, Lobbying for supports	Ongoing		
<u>Total Budget-</u>						
<b>Traveller Inclusion</b>	Mandates from Student council	Director of Student Academic Affairs and Welfare  Student Advisors	1. Fairtrade 2. Bolton St. Student forum 3. STI Checks for free 4. Solidarity with NI on abortion rights 5. Disability Awareness Campaign 6. Microwaves for students 7. Plastic Free Campus 8. Drug harm reduction. 9. Accommodation 10. Direct Provision 11. Mental Health 12. Period Poverty 13. Sexual health	Ongoing		
<b>Welfare and Equality motions from Student Council</b>						
<b>TUDSU Welfare</b>			<b>"Homelessness</b> Support the Coalition for Homelessness and Housing policies <b>LGBTQ+</b> Support Students' Unions in Northern Ireland in their campaign to legalise same sex marriage in Northern Ireland. <b>Irish Gender Recognition</b> Continue to support the lobby to review the Irish Gender Recognition Act <b>Abortion Rights</b> Support the campaign for full access to free, safe and legal access to abortion services in the Republic of Ireland and Northern Ireland, for all. <b>Consent Classes with TU Dublin</b> Commit to working with and lobbying TU Dublin for rolling out mandatory consent classes to all students in TU Dublin across all campuses."	Ongoing		

