



Weekly Sub Committee Memos and Weekly Executive Minutes

Memos submitted by 25th September 2023

Academic Affairs

Item / Action / task	Description	Noting / Discussion / Approval
Repeat fees	Jennifer Farrell confirms date and time to discuss repeat fees (woo!!)	Noting
Meeting with library	The president and I met with Sarah-Anne from the library to discuss what we could be doing to aid them in being able to provide the full complement of services and hours	Noting
Freshers	I have been helping out with freshers this week	Noting
Class Rep Recruitment	I have been emailing heads of learning and development to get them to encourage their heads of faculty to aid us in getting reps elected	Noting

Campaigns

Item / Action / task	Description	Noting / Discussion / Approval
TU Dublin Finance Deficit	Confidential updates given	Noting
Borrowing Framework	Parliamentary Q's + Open letter to be drafted	Noting
Partnership Agreement	Stalled until University feedback provided	Noting
Common Rooms	Moved to campus + facilities weekly	Noting

Bolton Street + Linenhall	Brian to draft public statement followed by social media campaign	Noting
Graduations	Campaign tabled for now	Noting
Repeat Fees	Meeting with JF organised for 6 th October (3pm)	Noting
NTUTORR	President + CVP Tallaght met with students involved, progress ongoing	Noting
Cash Cow	Briefing document drafted, international student focus with aim at private medical insurance	Noting
Blanch Transport	NTA unresponsive, MG unresponsive, President to escalate concerns + consider car parking cost campaign	Noting
T-Fund / Trans Healthcare	Transferred to Jeremy + President to lead, proceed with Transgress + change target to DOH + IMC	Noting
Canteens (Direct Action)	Peter to continue negotiations with providers, team to finalize suggestions for direct action for approval at tomorrow's WEM	Discussion

Campus & Facilities

Item / Action / task	Description	Noting / Discussion / Approval
Canteens	Tallaght: Received food vouchers Blanchardstown: Arranged meeting with canteen manager, received food vouchers	Noting
Blanchardstown: Mandate	CVP Blanch contacted Campus Planning	Noting
Multifaith Rooms	Blanchardstown: Arranged meeting with chaplaincy and RO. Tallaght: Arranged meeting with chaplaincy	Noting
Parents Evening	All CVPs attended parents evenings on their respective campuses	Noting
Freshers	All CVPs are helping out carry events for freshers week on their respective campuses	Noting

Blanchardstown: Orientations	CVP Blanchardstown presented duringn Horticulture and Apprentices Orientation in Blanchardstown	Noting
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Communications and Media

Item / Action / task	Description	Noting / Discussion / Approval
Eut+ Student representative	President, VP W&E + CVP Tallaght met with University staff involved with EUT+, update to be given at WEM	Discussion
Newstalk	President spoke briefly on Newstalk regarding 'Gen Z' + brought focus onto COL + commuting issues	Noting

Events and Engagement

Item / Action / task	Description	Noting / Discussion / Approval
Eventbrite Meeting	Met with eventbrite to discuss how we use the service and the possibilities of a potential discount.	Noting
Halloweek	Finalised halloweek plans and submitted comms form	Noting
Freshers	Finalised officer roster etc.	Noting

National and USI Affairs

Item / Action / task	Description	Noting / Discussion / Approval
October 4th USI National Demonstration.	Awaiting instructions on promoting protest	Noting

President

Item / Action / task	Description	Noting / Discussion / Approval
Staff Hiring Process	Interviews completed for Welfare, Equality & Advice Lead, as well as Events + Services Executive. Updates to be given to team by end of week.	Noting

EUT+	Meeting with University staff employed on project, phase 2 beginning in November, to recommend SU becomes more formally involved	Discussion
Electoral Commission Document Review	Document reviews ongoing within Electoral Commission, expected to finalise by next meeting (approximately 2 weeks)	Noting
Voter Registration	Campaign has begun across all major sites, final number of registered voters due by EOW	Noting

Welfare & Equality

Item / Action / task	Description	Noting / Discussion / Approval
BHM	Had a meeting with Black & Irish and they are excited to partner with us on the month-long activities. They are to share a date they are available.	
	Had a one-on-one meeting with African, Dance and DJ Socs for collaboration, we have set a team's catch up with them on Tuesday	
Multifaith rooms	Chaplaincy, the three CVPs had a meeting and action points were set in place with an assurance from the Chaplain that requested works are in progress	
International Students	Had a meeting with the International Office Manager and agreed on support for all incoming international students	
EUT+	We had a Teams meeting on our support in providing them with students' experience to their ongoing work in the region	

Executive Meeting Minutes

Name: TU Dublin SU Executive Meeting

Date: 29th September 2023

Time: 12pm

Via: Teams

Present: Ian Kelly Vice President for Events & Engagement, Chair
Nekesa Khisa Nancy Vice President for Welfare & Equality
Shauna O Toole Vice President for Academic Affairs
Jeremy Lawler Blanchardstown Campus Vice President
Sheran Bahadir Tallaght Campus Vice President

Apologies: Peter McCann City Campus Vice President
Brian Jordan President
Louise Kavanagh Vice President for Communications & Media,
Deputy President

In attendance: Anna Perho Representation and Engagement Executive, Clerk

Agenda Item	Details	Action
1. Minutes	Minutes from last week's meeting were approved.	Noted.
2. Matters arising	Matters arising from last meeting were discussed: <ul style="list-style-type: none">- Database for Social Media queries to wasn't circulated yet, Ian will ask Mary to circulate today- International Students Health Insurance wasn't discussed in Welfare Mtg due to freshers, deferred to next meeting- Graduations were discussed at Campaigns meeting- Social Media campaign is in action on accessibility- Brian didn't yet circulate new Officer rotation form due to freshers, to be circulated	Ian to follow up on Instagram Database with Mary International Insurance to be discussed in Welfare Mtg Ian doing social media campaign

	<ul style="list-style-type: none"> - Freshers action points were completed - Tallaght Doctor is now free - Since President Brian Jordan was unable to join this meeting, updates on his action points were deferred to next meeting as follows. <ul style="list-style-type: none"> ■ Brian to write statement about ongoing accessibility issues to EDI Governing body ■ Brian to submit a parliamentary question on barring framework. ■ Brian to create timelines for all Direct Actions in S1 for approval this week 	<p>Brian to circulate officer rota form</p> <p>Brian to write statement about ongoing accessibility issues to EDI Governing body</p> <p>Brian to submit a parliamentary question on barring framework.</p> <p>Brian to create timelines for all Direct Actions in S1 for approval this week</p>
<p>3. Academic Affairs</p>	<p>Shauna O Toole, Vice President for Academic Affairs:</p> <ul style="list-style-type: none"> - 6th October meeting scheduled with Jennifer Farrell about repeat fees - Minutes about meeting with Sarah-Anne are to be found in Academic Affairs Teams - Over 700 students have filled out Class Rep form 	
<p>4. Campaigns</p>	<p>Memo taken as read.</p>	
<p>5. Campus & Facilities</p>	<p>Sheran Bahadir, Tallaght Campus Vice President:</p> <ul style="list-style-type: none"> - Tallaght Food vouchers were received - Multi-Faith rooms meeting was deferred - Attended parents meeting - Attended Freshers this week 	

	<ul style="list-style-type: none"> - Questions coming in about Sports Science building, Sheran in discussions with University about details <p>Jeremy Lawler, Blanchardstown Campus Vice President:</p> <ul style="list-style-type: none"> - Contacted to submit ideas about murals for Blanch campus but no response yet - Multifaith rooms meeting took place to discuss foot washing facilities. This is not going to happen in Aungier because it's planned to be sold, might happen in Bolton. Blanch facilities also discussed. <p>Questions/Clarifications</p> <ul style="list-style-type: none"> - Ian clarified that Peter is taking over negotiations about canteens. Ian is helping when it comes to direct action. Peter to be invited to relevant meetings about this. - Ian said that there were some questions about multifaith room in Aungier, they require a key now to access and SU was asked to help having it open to all students. Nekesa has emailed TUD Staff about this and access to all was demanded, it should be opened for all now. Nekesa to follow up with Peter. - Nekesa brought up issue with Bolton Street microwaves not being accessible in the evenings – Peter is working on having them open for students in the evenings. - Microwaves were discussed. 	<p>Jeremy to follow up with Peter about foot washing facilities in Bolton</p> <p>Nekesa to discuss multifaith rooms with Peter</p>
<p>6. Communications & Media</p>	<p>Memo taken as read. No further updates as Louise Kavanagh was not in meeting.</p>	

<p>7. Events & Fundraising</p>	<p>Ian Kelly, Vice President for Events & Engagement:</p> <ul style="list-style-type: none"> - Ian and Jason met with Eventbrite, which is used for SU events. They are agreeing on 2-year contract. - Ian thanked officers for work on Freshers week which took place this week. - Halloweek plans are finalized, Ian is finishing graphics. He showed the schedule for the week, starting 23rd October. Ian to share plans with team. <p>Questions/Clarifications:</p> <ul style="list-style-type: none"> - Anna asked about Halloweek Thursday when 2 events at the same time planned with first Student Council Meeting. Ian will move Blanch event to Wednesday to avoid clashing. 	<p>Ian to circulate Halloweek plans with team.</p> <p>Ian to move Blanch Halloweek event to Wednesday</p>
<p>8. President's update</p>	<p>Memo taken as read. No further updates as Brian Jordan was not in meeting.</p>	
<p>9. USI & National Affairs</p>	<p>Ian Kelly, Vice President for Events & Engagement:</p> <ul style="list-style-type: none"> - Demonstration on Oct 4th, graphics are shared via Social Media 	
<p>10. Welfare & Equality</p>	<p>Nekesa Khisa Nancy, Vice President for Welfare & Equality:</p> <ul style="list-style-type: none"> - Meeting with Black & Irish and African, Dance & DJ Socs about Black History Month, collaboration planned - Meeting took place with Chaplain and Campus Vice Presidents about Multifaith rooms - Meeting about International Students with International Office Manager, they will provide renting 	<p>Nekesa to follow up on template for international</p>

	<p>and PPS-number references to International Students, the template will be shared with Student Advisors. Nekesa will follow up on this.</p> <ul style="list-style-type: none"> - EUT+ meeting, some officers to attend upcoming event, Brian will follow up 	<p>students, to be shared with Student Advisors</p> <p>EUT+ schedule to be discussed</p>
11. Any Other Business	<ul style="list-style-type: none"> - Jeremy updated that meeting with Trans Healthcare took place to discuss training for staff/students. - Sheran said that they are panning to meet NTUTORR, document about cash cow to be circulated. 	<p>Sheran to circulate cash cow document to team</p>
12. Date of next meeting	Next Tuesday.	