



# Weekly Sub Committee Memos and Weekly Executive Meeting Minutes

## Memos submitted by Monday 11th September 1pm

### Academic Affairs

Item / Action / task	Description	Noting / Discussion / Approval

### Campaigns

Item / Action / task	Description	Noting / Discussion / Approval
Canteen Protest	I have noted there is now only one microwave in Rathdown house. I have emailed Paul McDunphy and Paul Coleman to find out who is taking over from Joanne	Noting

### Campus & Facilities

Item / Action / task	Description	Noting / Discussion / Approval

### Communications and Media

Item / Action / task	Description	Noting / Discussion / Approval

### Events and Engagement

Item / Action / task	Description	Noting / Discussion / Approval
National Council	I attended USI National council in Cork, hosted by MTU. I attended a number of working groups including, campaigns, Welfare, TU and Dublin. I updated the team in these. Also attended National Council.	Noting
Access Orientation	I attended access orientation with Peter and Shauna in EQ	Noting
Mature Student Orientation	I attended access orientation with Peter and Shauna in CQ	Noting
Irish Cancer Society	Met to discuss potential fundraising ideas. The current plan is to launch it on 29 <sup>th</sup> of September. We will lead with relay for life.	Noting
Part Time officer training	The development manager and I delivered a session on events planning and then I had a session with the other full-time officers and part timers to discuss the year	Noting

### National and USI Affairs

Item / Action / task	Description	Noting / Discussion / Approval

### President

Item / Action / task	Description	Noting / Discussion / Approval

### Welfare & Equality

Item / Action / task	Description	Noting / Discussion / Approval

## Executive Meeting Minutes

Name: TU Dublin SU Executive meeting

Date: 12<sup>th</sup> September 2023

Time: 4pm

Via: Teams

**Present:** Brian Jordan President, Chair  
Louise Kavanagh Vice President for Communications & Media,  
Deputy President  
Nekesa Khisa Nancy Vice President for Welfare & Equality  
Ian Kelly Vice President for Events & Engagement  
Jeremy Lawler Blanchardstown Campus Vice President  
Sheran Bahadir Tallaght Campus Vice President

**Apologies:** Peter McCann City Campus Vice President  
Shauna O Toole Vice President for Academic Affairs

**In attendance:** Anna Perho Representation and Engagement Executive, Clerk

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Minutes</b>	Minutes from the last meeting were approved	Noted.
<b>2. Matters arising</b>	Matters arising were discussed: <ul style="list-style-type: none"><li>• Shauna and Louise did not meet about Comms (the meeting was not mandatory)</li><li>• Brian sent documents to Jeremy</li><li>• Brian went to Sports Science Building opening</li><li>• Brian and Sheran are working on Tallaght Campus plans and feedback</li><li>• Jeremy is working on food vouchers and Blanchardstown Cafeteria situation was discussed</li><li>• Officers are linking in with Ian relating canteens. Some improvement has happened.</li><li>• ACCESS orientation was discussed by Academic Affairs Team</li></ul>	Brian to finish Tallaght Campus feedback document

	<ul style="list-style-type: none"> <li>• Louise contacted officers about orientation script and Brian briefed team on it</li> <li>• Ian completed comms form about RAG</li> <li>• Officers signed up for USI</li> <li>• International Student Comms is not yet completed by Nekesa, it's rescheduled</li> <li>• Louise linked in about Erasmus orientations</li> <li>• Erasmus event date has not been confirmed by TU Dublin to Ian</li> <li>• Louise is working on collaboration on Comms, Nekesa and Ian were in the latest meeting</li> </ul>	
<b>3. Academic Affairs</b>	<p>Louise Kavanagh, Deputy President:</p> <ul style="list-style-type: none"> <li>• Class Representative Nominations are open since yesterday and 39 people have already filled in the form</li> </ul>	
<b>4. Campaigns</b>	<p>Brian Jordan, President:</p> <ul style="list-style-type: none"> <li>• Campaigns weekly meetings will continue to take place on Fridays</li> <li>• Brian has been linking in with Ian on Canteens and on other campaigns with Campus Vice Presidents</li> </ul> <p>Questions/Clarifications:</p> <ul style="list-style-type: none"> <li>• Ian is collecting data of canteen prices on campuses</li> <li>• Ian updated to direct students to activations</li> </ul>	Noted.

<p><b>5. Campus Facilities &amp;</b></p>	<p>Sheran Bahadir, Tallaght Campus Vice President:</p> <ul style="list-style-type: none"> <li>Meeting with TU Dublin staff members about student card accessibility on different campuses. He will come back to Sheran in 4 months and hopefully then student cards will work on all campuses.</li> </ul> <p>Jeremy Lawler, Blanchardstown Campus Vice President:</p> <ul style="list-style-type: none"> <li>Sensory rooms for different campuses are confirmed. Trial period until the end of first semester, open from week of 9<sup>th</sup> October, trial for 12 weeks where ACCESS with key pad or swipe card. Jeremy argued that access should be for all students and discussion about that is ongoing. Jeremy said TU Dublin staff member mentioning NTUTORR funding to be used as backup for sensory boxes.</li> <li>Discussion about Blanch common room furniture and single pods for study spaces ongoing with TU Dublin.</li> </ul> <p>Questions/Clarifications:</p> <ul style="list-style-type: none"> <li>Louise reminded about Digital Way Finder</li> </ul>	<p>Meeting about NTUTORR to be had.</p> <p>Discussion about sensory rooms to continue.</p>
<p><b>6. Communications &amp; Media</b></p>	<p>Louise Kavanagh, Vice President for Communications &amp; Media:</p> <ul style="list-style-type: none"> <li>Apologies about missing memo</li> <li>Orientation slides are almost ready, a few more bits to be added.</li> <li>Louise, Ian and Nekesa met TU Dublin Communications, collaboration coming with e.g. Black History Month</li> <li>Louise got feedback from board about Student Media Outlet, and will continue with research</li> </ul>	<p>Louise will work on Student Media Outlet research</p>

	<ul style="list-style-type: none"> <li>• Louise reminded that she can always be contacted about comms aspects support</li> </ul> <p>Questions/Clarifications</p> <ul style="list-style-type: none"> <li>• Ian Kelly: All TUDublin Students Will get free entry to all Shels woman matches going forward by just showing their student card</li> </ul>	
<p><b>7. Events &amp; Fundraising</b></p>	<p>Ian Kelly, Vice President for Events &amp; Engagement:</p> <ul style="list-style-type: none"> <li>• Jason and Ian met with Irish Cancer Society, this years RAG partner, about this years fundraising activities. TU Dublin Relay for life in the plans towards the end of November (walking 24 hours in a team). 29<sup>th</sup> September event on Aviva stadium, TU Dublin SU got 10 complimentary tickets – good opportunity for launching RAG.</li> <li>• Many things coming up, planning is currently busy. Ian will meet up with officers and go through Freshers plans and timetable.</li> </ul> <p>Questions/Clarifications:</p> <ul style="list-style-type: none"> <li>• Brian reminded that Part-Time Officers can help with freshers</li> </ul>	<p>RAG Launch planned for 29th Sept. Officers to let Ian know if they will attend</p> <p>Ian to circulate Freshers timetable and meet up officers</p>
<p><b>8. President's update</b></p>	<p>Brian Jordan, President:</p> <ul style="list-style-type: none"> <li>• Met Annie Hoey today at Leinster House. Parliamentary questions can be sent in by SU.</li> <li>• Brian discussed SU funding with University and is following up. Best way for this was discussed as no official process currently exists.</li> <li>• Brian apologised for not having a memo and said everyone will be on top of it from next week.</li> </ul> <p>Questions/Clarifications:</p> <ul style="list-style-type: none"> <li>• Louise asked about collaborating with specific parties in the</li> </ul>	

	<p>government. Brian emphasised that we are not supporting any specific party/politician but only lobbying them with TU Dublin SU goals.</p>	
<p><b>9. USI &amp; National Affairs</b></p>	<p>USI Updates:</p> <ul style="list-style-type: none"> <li>• Jeremy Lawler noted that USI reps said about not going to protest on the weekend's but there will be one this weekend. Cost of living protest issue was also discussed.</li> </ul> <p>Questions/Clarifications:</p> <ul style="list-style-type: none"> <li>• Louise asked about TUDSU attending PDO protest in October, Brian to confirm.</li> <li>• Ian clarified that USI protest not taking place on weekends had more to do with overlapping dates</li> <li>• Ian is contacting USI for attending Freshers</li> <li>• Brian is sending a question to Dublin Regional Officer from USI with questions about plans</li> </ul>	<p>Brian to confirm attending PDO protest</p> <p>Ian to contact USI about freshers</p> <p>Brian to ask USI about regional plans</p>
<p><b>10. Welfare &amp; Equality</b></p>	<p>Brian Jordan, President</p> <ul style="list-style-type: none"> <li>• Everything is in the planning, Black History Month is in the finalising phase</li> <li>• Weekly Welfare Meetings taking place weekly</li> <li>• Policy work has been done</li> <li>• Brian is working on Gender Neutral signage, Nekesa will follow up on this</li> <li>• Nekesa added that she had a meeting about officers attending body acceptance training. Nekesa to get the exact dates to officers.</li> </ul>	<p>Nekesa to confirm date for Body Acceptance training.</p>
<p><b>11. Any Other Business</b></p>	<ul style="list-style-type: none"> <li>• Nekesa had meeting with International Student Office Manager about Health Insurance for international students. This is a Student Council motion and to be worked on.</li> </ul>	<p>Health Insurance for international students to be discussed in welfare meeting.</p>

	<ul style="list-style-type: none"> <li>• Sheran asked Brian to pick up Class Rep posters for Tallaght</li> <li>• Jeremy and Sheran did Erasmus Orientations in Blanchardstown, and it went well.</li> <li>• Officers got an email about a DJ, orientations/freshers are really busy for the team so not possible at the moment.</li> </ul>	<p>Brian to bring CR posters to Tallaght</p>
<p><b>12. Date of next meeting</b></p>	<p>Next Tuesday.</p>	