



MINUTE FORM

MINUTES: Class Rep Meeting
CAMPUS: City Campus – Grangegorman
DATE: 05th November 2019
TIME: 1pm
ROOM: North Annex NA106

PRESENT

Ian Kelly Grangegorman College Officer

POTENTIAL CLASS REPS

Full time and part time
40

NUMBER OF CLASS REPS ELECTED TO DATE

37

NUMBER OF CLASS REPS PRESENT

12

IN ATTENDANCE

Trish Cullen Student Advisor
Moya Browne Vice President for Welfare
Barry Egan Vice President for Events

VISITORS

APOLOGIES

Elanor Cronin
Paul Hickey
Eoghan Byrne
Prybys Morgan
Jason Millar Conroy
Angela Kennedy

ABSENT

Daniel Sogaolu Vice President Education

Minutes and Action Items	Action Box
Previous minutes presented and passed.	
Correspondence	Action Box
No Correspondence Received	
Elections	Action Box
One nomination for Deputy Chair to CRM received. Conor Rice was deemed elected as deputy Chair. Congratulations Conor	
Items for Discussion	Action Box

RAG

- Barry asked if anyone knew what RAG stands for, he went on to explain what RAG is and how our RAG charity this year is Peter McVerry Trust and Jigsaw.
- Upcoming events 25th November Vintage Kg Sale, €2 entry all proceeds go to our RAG charities, this event will be held in St Laurence Church
- Other upcoming events include Bake Sale
- Finally, on the 28th November the annual 12hr sleep out in aid of our RAG charities. If anyone wants to help, please email events.cc@tudublinsu.ie

SUGs

- Ian explained to class reps what SUGs is and how we will be having one in semester 1 and another in semester 2. The date for this is to be decided and a call for agenda items will be sent out. All issues relating to the Library should be put on the agenda for discussion.

NStep

- We are going to be having our additional Class Rep Training run by NStEP (National Student Engagement Programme) - a national development initiative specifically designed for Class Reps focusing on developing your skills and knowledge so that you can be effective in the role.

We want to ensure that you have an exciting and successful year representing your class.

The training covers the following topics through an interactive session of group exercises and activities;

Introduction to NStEP

The Class Rep Role

The Student Learning Experience

Gathering Student Opinion

Effective Feedback

Developing Solutions

Making Change Happen

Closing the Loop.

You will also learn more about the various supports available to you as a Class Rep and receive a copy of the Class Rep Handbook and a Certificate of Attendance. Refreshments will be available on the day.

We particularly recommend this for Class Reps who were NOT able to attend our Class Rep Training in October. There are two training sessions planned for Tuesday, 12th of November and Thursday, 21st of November for Undergraduates and Wednesday, 20th of November is for Postgraduates Reps, running from 2pm to 5pm and will be followed by a Networking event.

Details on how to register and reserve your place will be/have been emailed to all Reps by Daniel (VP Education).

Please respond by 5pm on Friday 8th as there are only a limited amount of spaces and these will fill up fast!

AOB	
<p><u>Lockers</u></p> <ul style="list-style-type: none"> 2 students who transferred from Interiors couldn't get lockers. A discussion was had regarding what the best solution would be for hiring lockers. A few ideas were €1 deposit for short term hire like in a gym, €5 deposit required at start of year from each student, deposit only to be returned when key of locker is returned. Serial number locks – Moya to bring up at facilities meeting <p><u>Timetables</u></p> <ul style="list-style-type: none"> Issues around timetables. Timetables keep changing, DT571 use to only have 1 class on Tuesdays and now they have 2. Also, in DT571, students have a 4 hrs long Art class on Fridays, student finding this too long and difficult. DT545 now must come in on Fridays, they use to have Fridays off and as a result of this students have committed to work and family life. Moya advised that class reps get feedback from their class and bring this up at their programme chair committee meeting. <p><u>Printers</u></p> <ul style="list-style-type: none"> Students are having problems with printing. Scanning to email is going to spam and Trash. Only one top up machine in Library. Moya will be attending an ICT meeting next week and will bring up any issues at this meeting. All solutions will be relayed back to class reps to pass on to their classes. It was also advised that issues like this be put on the agenda for the SUGs meeting which will be held shortly. <p><u>Free Space</u></p> <ul style="list-style-type: none"> DT545 get free space to do work but quite often this free space is over crowded or there is a class taking place in it. Students have concerns over health and safety due to the high number of students using this space. Moya will bring this up at the facilities meeting. <p><u>Table Quiz</u></p> <ul style="list-style-type: none"> Moya will be holding a table quiz “be safe, be sexy” is the theme, this will be in Whelans on the 21st November – Tickets cost €5, lots of prizes on the night. <p><u>Welfare Meeting</u></p> <ul style="list-style-type: none"> Welfare meeting to take place next Wednesday at 6pm in Kevin Street, Free Pizza will be available for all who attend. <p><u>Cinema Night</u></p> <ul style="list-style-type: none"> Ian will be organising a cinema night, this will involve free pizza, movie, colouring and chilled out fun <p><u>Hoodies</u></p> <ul style="list-style-type: none"> Hoodies will be launching in two weeks' time, keep an eye on social media as this will be starting up soon. 	
Time meeting concluded	1:45pm
Date of next meeting	TBC