



MINUTE FORM

MINUTES: Class Rep Meeting
CAMPUS: City Campus – Bolton Street
DATE: 7th October 2019
TIME: 1pm
ROOM: 281

PRESENT

*The College Officer: Sam Berry, and SU Officers: Moya Brown and Barry Egan.
President: Pierre Yimbog and Deputy president Rebecca Gorman.*

POTENTIAL CLASS REPS

Full time and part time
139

NUMBER OF CLASS REPS ELECTED TO DATE

67

NUMBER OF CLASS REPS PRESENT

34

IN ATTENDANCE

Sarah Mead

Student Advisor

VISITORS

Maura Cunningham

Deputy CEO

Nina Baker

Student Advisor Aungier Street

APOLOGIES

Mary Scally

Director Student Academic Affairs

ABSENT

34

Minutes and Action Items	Action Box
This was the first meeting of the year so there were no minutes to be considered.	
Correspondence	Action Box
Correspondence from DT028 Class Rep regarding Wi-Fi. Addressed during meeting.	
Elections	Action Box
<p>The college officer invited the candidates to present themselves for the position of Student Counsellors</p> <p>The following candidates were deemed elected after a show of hands vote:</p> <ul style="list-style-type: none"> • Anton Matei • Philip Treacy <p>Congratulations to both candidates!</p>	
Items for Discussion	Action Box

- Timetables
 - Requested paper copies to be provided.
 - Lecturer has doubled up class on Monday evening (DT011).

- Facilities
 - Computer labs, no timetable available to know when rooms are free for use.
 - Canteen que, not enough staff serving. 30 min que to get food.
 - More microwaves requested and a cleaning station at sink for dishes.
 - Leaking roof on third and second floor.
 - Broken chairs reported in rooms 227, 281, 228, 259, 142. Tables slanted and wonky in room 329.

- Signposting
 - Not enough signage, students cannot find classrooms.
 - Requested online map and hardcopy map for first years. Rooms 236 and 380 particularly difficult to locate. Room 380 is usually locked so students cannot access until lecturer arrives.

- Wi-Fi and IT
 - E block, no Wi-Fi. Students using mobile data to hotspot their laptops for class. Room 421 extremely weak Wi-Fi.
 - Students unable to log into computers in the basement.
 - Guest lecturers not having access to computers. Students logging in so they can teach.
 - Projectors broken, out of focus and glitchy, room 346. Projectors with no on or off buttons. Room 247 the speakers do not work and warning on projector to check fan. Room 417 and 418 have temporary projectors which are reportedly low quality.
 - Edurome and TU Guest do not work on top floor at all and are intermittent at best in the remainder of the college.

- Lockers
 - Students report approximately half of lockers are broken and functional lockers not secure.
 - Students are buying locks for lockers (not padlocks) and installing barrels themselves.
 - Students using lockers in Linen Hall despite only having one class a week there.
 - Some lab rooms cannot bring bags into. Students need to be able to leave belongings outside during class.
 - Suggested alternative systems: pay 1 euro per use system or needs based system. i.e. prioritise students that have heavy/awkward/expensive equipment with them daily for their studies.

<ul style="list-style-type: none"> • Class Rep Training <ul style="list-style-type: none"> ○ Training is taking place October 11th at 9am in the Morrison Hotel, Ormond Quay. Class Reps are aware of this and have been told how and where to sign up and where to pay the required deposit. • Mental Health Week <ul style="list-style-type: none"> ○ Tea and Coffee on BST Stage, Farm in Aungier Street campus. Moya invited students to email her if they wish to volunteer any of their time during mental health week. All details on events during Mental Health Week can be found on the TUSU website and social media platforms. • Halloween Events <ul style="list-style-type: none"> ○ Barry discussed planned events during Halloween week. Students suggested focus on climate change events. Moya agreed and informed group of upcoming activities planned during green week. 	
Time meeting concluded: 13.55	
Date of next meeting: TBD	