



MINUTE FORM

MINUTES: Class Rep Meeting
CAMPUS: City Campus- Bolton Street
DATE: 4th November
TIME: 1pm
ROOM: 134

PRESENT

Sam Berry

Bolton Street College Officer

POTENTIAL CLASS REPS

Full time and part time

129

NUMBER OF CLASS REPS ELECTED TO DATE

87

NUMBER OF CLASS REPS PRESENT

25

IN ATTENDANCE

Sarah Mead

Student Advisor

Mary Scally

Director, Academic Affairs & Welfare

VISITORS

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APOLOGIES

Robert Nolan

School Councillor nominee

Daniel Izquierdo

School Councillor nominee

Barry Egan

Vice President for Events & Engagement

ABSENT

Maura Cunningham

Deputy CEO

Minutes and Action Items	Action Box
<p>At the previous meeting many facilities issues raised. All raised with estates or logged with IT.</p> <p>Chairs/Tables broken: Rooms 227, 281, 228, 259 and 142, 207, 208, 209 and 212 awaiting repair from external company Royal Upholstery/Estates. Projectors filters have been cleaned and the projector in room 247 now has sound and is no longer displaying warning sign.</p> <p>Wi-Fi on the top floor: IT are looking into strengthening.</p> <p>IT and Estates have requested specific details of exact locations within classrooms of broken chairs/tables/ projectors.</p> <p>Students correspondence: Students advised to email IT and Estates themselves to report individual items as well as sending on concerns to the Student Advisor.</p>	
Correspondence	Action Box
<p>Student Council nominee's Robert Nolan and Daniel Izquierdo both sent their apologies for missing the CRM and provided blurbs to the College Officer to read aloud.</p>	
Elections	Action Box
<p>The College Officer invited the following candidate to present themselves for the position of Student Councillors.</p> <ul style="list-style-type: none"> • Killian McLoughlin- Civil Engineering School Rep. <p>Candidates for Dublin School of Architecture included Joshua Goyenchea and Sean O'Connor.</p> <ul style="list-style-type: none"> • Joshua Goyenchea was not present, and the SU did not receive apologies. He was therefore disqualified for nomination. • Candidate Sean O'Connor sent his apologies before meeting began and was not disqualified. <p>Elections for Student Councillors and School Reps now take place online. Ballots were posted 5pm on 4th of November and closed end of business day 5th of November 2019.</p> <p>Killian McLoughlin and Sean O'Connor were both elected as School Reps and Robert Nolan and Daniel Izquierdo were both elected as Student Councillors.</p> <p>Congratulations to all!!</p> <p>There were no candidates for Deputy Chair.</p>	
Items for Discussion	Action Box

Library user group:

- The College Officer explained the purpose of the library user group and invited class reps to attend. The Student Advisor further discussed purpose of library user group and role of the meeting. Student Advisor to send out Library user group remit for Class Reps perusal.

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RAG Week:

- RAG week explained and students encouraged to participate to raise funds for TU Dublin's sponsored charities
 - Jigsaw: supporting young people's mental health needs
 - Peter McVerry trust – helping people who are homeless
 - BelongTo – Helping young people within the LGBTQ+ community
- College Officer read out a blurb from Barry Egan, VP for Events and Engagement, regarding RAG week which outlined some activities planned and some suggestions.

Climate Action Group:

- The College Officer informed students of newly set up Climate Change Action Group set up by Rebecca Gorman and advised students to read up about it on the university social media platforms. SA to send on google forms link.

TU Dublin Catering:

- Class reps asked if they had any issues with catering in Bolton Street. Students requested the microwave is moved to a better location and more staff are serving during peak times. Students recommended to read student council meetings regarding ongoing discussions about Aramark, TU Dublin's catering company in Bolton Street.
- Students asked for more areas where they could prepare their own food.
- Student queries if Aramark food was subsidised for students and if so, how much?

Class Rep Jumpers:

- Students reminded for those that did not get a Class Rep Hoody they can order one from the SA in Student Union from 11th-29th November for 10 euro.
- Students who have paid and are awaiting jumpers were assured their orders were on the way and as soon as they're ready for collection they would be informed.

AOB:

- NSteps. A poll was held to enquire how many of the Class Reps present had attended Class Rep Training. Approximately half had. Students were informed of NSteps training for undergrads happening on the 13th of November in Aungier Street, 2-5pm, room 442 and Thursday 21st November, 2-5pm in Bolton Street, room 446. Training for post grads is on Wednesday 21st of November, 2-5pm, Kevin Street in the Boardroom.
- New Standing Committees. The CO informed students of 4 new standing committees set up:

- Welfare and Equality
- Events and Engagement
- Education
- Communication
- Each of these committees require 2 students, who can be non-class reps so class reps were encouraged to raise awareness to their class mates to get involved. Nomination forms were circulated to class reps on the 4th November. Students requested more information on these new committees.

Facilities:

- Chairs reported broken at Linen hall Studio 3 (wheelie chairs)326, 228 chairs broken, students sitting at an angle. Panel missing behind chairs in 134, second row up. Room 214, back row broken. Room 247, 259, chair cushions gone.
- Front tables loose at 206, 211, 207, 208.
- Leaking, Linen Hall, 3rd floor hallway, 1st hallway 2nd floor.
- No heating on the 3rd floor Linen Hall
- Room 251, broken step beside window (first step), reported trip hazard.
- Room 114, no curtains and room so bright students can read screens.
- There is a door on the second-floor corridor, next to room 25, which is hanging off its hinges and the door handle is broken.
- Room 249, the room is too bright with lights on and so students report being unable to turn the lights on if they want to be able to see the screen. Students are sitting in the dark and have asked if the lights can be turned on in sections in this room (light at the back, dark at the front).
- Students with MAC computers unable to print using DataPac.
- Students using a “concrete lab” in the basement that is too small for class size. Students have to swap places continually to be able to see and learn.
- Wi-Fi in Eblock and Linen Hall very poor.
- Request for changing rooms for students (to change after cycling in, getting caught in the rain etc).
- Students requested maps to be able to find classes in the main building.
- Students suggested attempting to gain academic staff support tackling facilities issues.
- Student suggested a Facebook page where all reports can be logged.

Exams:

- Some students expressed concerns for change of Christmas exams schedule (moving to before Christmas instead of after). A Student Councillor explained that at the moment this is only happening for people who have placements directly after Christmas. Student requested could Christmas Exams be moved to review week before Christmas.

Time meeting concluded: 14:00

Date of next meeting: TBC